

# CSQ FUNDED SKILLS ASSESSMENT AND GAP TRAINING 2019/2020 CONTRACT



## // ABOUT CIVIL TRAIN

Civil Train is Queensland's market leader in delivering training to the civil construction industry. As a Registered Training Organisation (RTO: 5708) and the training division of CCF QLD, Civil Train is well positioned to provide high-quality, industry specific training solutions to civil contractors throughout Queensland. Civil Train Queensland's vocational programs and corporate training solutions are developed by highly qualified and experienced staff in close consultation with industry to ensure best practice.

Civil Train delivers professional development courses including non-accredited and accredited short courses and accredited qualifications. From small local operators to major national contractors, Civil Train has built a reputation for innovation and excellence in program development, delivery and management.

## // FUNDING SECURED

Civil Train Queensland has secured funding from Construction Skills Queensland (CSQ) for the Skills Assessment and Gap Training program which provides funding for career seekers and existing workers in the building and construction industry to access subsidised recognition of prior learning (RPL) and gap training to gain a select trade qualification.

## // UPSKILLING WORKERS

Some workers with building and construction industry experience have many of the necessary skills to perform on-the-job, but do not hold a formal qualification to recognise these skills. The Skills Assessment and Gap Training program targets workers with experience in the building and construction industry who hold significant levels of skills and abilities learnt on-the-job which can be mapped against a formal qualification

## // FUNDING AND FEES

QUAL CODE	QUALIFICATION NAME	CSQ MAX CONTRIBUTION	CLIENT CONTRIBUTION FEE
RII30815	Certificate III in Civil Construction Plant operations	Skills Assessment - \$1,000 Gap Training - \$3,375 max	\$300
RII30915	Certificate III in Civil Construction - Bituminous Surfacing Bridge Construction and Maintenance Pipe Laying Road Construction and Maintenance Traffic Management General	Skills Assessment - \$1,000 Gap Training - \$3,375 max	\$300

V1 – Current as at September 2019



### BRISBANE

11 Hi-Tech Court  
Eight Mile Plains QLD 4113  
P 1300 CCF QLD  
E civiltrain@ccfqld.com

### NORTH QUEENSLAND

13/547 Woolcock Street  
Mount Louisa QLD 4814  
P 1300 CCF QLD  
E civiltrain@ccfqld.com

[www.civiltrainqld.com](http://www.civiltrainqld.com)

## // ELIGIBILITY

For the purposes of eligibility, Participants under this Agreement must meet the following criteria:

*Eligible Participant means:*

- a. An Existing Worker; and
- b. an Eligible Worker; or
- c. an Career Seeker.

**AND MUST BE:**

- a. an Australian or New Zealand citizen; or
- b. a permanent resident of Australia; or
- c. a refugee and humanitarian visa holder.

**AND MUST:**

- a. permanently reside in Queensland; or
- b. be permanently employed in Queensland.

An **Existing Worker** is a current Employee in the Building and Construction Industry who has a one month or more employment relationship with their Employer. The working relationship can be built up through full-time, part-time or casual employment or engagement as a contract worker.

An **Eligible Worker** has the same meaning as the [Building and Construction Industry \(Portable Long Services Leave\) Act 1991 \(Qld\)](#) as amended from time to time.

An **Career Seeker** is an individual with significant previous experience, skills and knowledge within the Building and Construction Industry, but is not an existing Worker.

**NON Eligible Participant under this Agreement are:**

- a. Currently enrolled and participating in a Queensland secondary school program
- b. An Apprentice or Trainee;
- c. A contracted trainer or assessor or existing working of an RTO;
- d. Previously funded under this Program in the same contract term;
- e. Funded by an Authority or such other source for delivery of the same Training being undertaken as part of this Program;
- f. Other individual that do not meet Participant Eligibility as prescribed in Item 1 of Schedule 3.

## // DOCUMENTATION REQUIRED FOR ELIGIBILITY

CSQ requires that the following documentation be collected on enrolment. These documents will be retained by Civil Train for the duration of the contract term and for an additional six years (from the contract end date)

- a copy of one of the following: birth certificate, extract of birth certificate; passport; working visa; or coloured copy of their Green Medicare card; and
- a copy of one of the following: Queensland Driver's license; a telephone account; bank statement; a statement from a real estate agent; or any other formal documentation stating the participant's full name and current residential address; and
- evidence to verify participants meet the **Existing** and **Eligible Worker** criteria for employment in Building Construction Industry: for example letter from the employer. pay-slips, contract for work, separation certificate

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