

CSQ FUNDED QUALIFICATION

HIGHER LEVEL SKILLS – CIVIL CONSTRUCTION 2018 – 2019 CONTRACT



// ABOUT CIVIL TRAIN

Civil Train QLD is a nationally certified Registered Training Organisation (RTO), and the training division of the Civil Contractors Federation Queensland Branch (CCF QLD); the peak industry body for the civil construction industry. We have been delivering training to the civil construction industry for more than 15 years and are focused on ensuring our industry is skilled for the future.

Our clients benefit from the fact that we know civil construction training: it's all we do. We offer authentic industry training and believe in training by the industry, for the industry. That is why we work directly with industry to develop and deliver the best training possible; resulting in training that is relevant, efficient and cost effective. What's more is that because we are the training division of CCF QLD, Civil Train QLD has a direct link to engage in strong industry partnerships; a unique point of difference from other RTOs within the industry.

With a focus on customer service, flexibility and professionalism, Civil Train QLD is an industry leader for high quality training within the civil construction industry.

// CIVIL TRAIN QUEENSLAND SECURES HIGHER LEVEL SKILLS (CIVIL CONSTRUCTION) FUNDING

Civil Train QLD has secured funding from Construction Skills Queensland (CSQ) to deliver the following Higher level skills qualifications to workers in the building and construction industry (eligibility criteria applies).

These nationally recognise qualifications are for individuals wishing to develop and enhance their proficiency as a supervisor or team leader within the civil construction industry.

Civil Train QLD prides itself on flexible delivery and we welcome experienced civil contractors wanting to update their skills.

- RII40615 – Certificate IV in Civil Construction Operations provides training in the practical skills required to supervise civil construction sites and projects and manage daily operations ensuring projects are completed on time and within budget.
- RII40715 – Certificate IV in Civil Construction Supervision provides practical skills required to supervise work teams, identify project issues and provide solutions to problems as they arise.
- RII50415 – Diploma of Civil Construction Management provides training in technical, managerial, coordination and planning skills.

// QUALIFICATION FEES

QUAL CODE	QUAL NAME	MAX CSQ CONTRIBUTION	CLIENT CONTRIBUTION FEE
RII40615	Certificate IV in Civil Construction Operations	\$4,387.50	\$500
RII40715	Certificate IV in Civil Construction Supervision	\$4,725	\$500
RII50415	Diploma of Civil Construction Management	\$6,750	\$500

// STUDYING FOR HIGHER SKILLS LEVEL QUALIFICATIONS

Both the Certificate IV in Civil Construction Operations and the Certificate IV in Civil Construction Supervision are conducted as a combination of on the job training and project based learning and must be complete by **30 September 2019**, but may be completed earlier; depending on the student's own commitment, and the variety of experience they receive in the workplace.

The Diploma of Civil Construction Management is conducted as project based assessments.

The majority of the student's training will take place onsite; for both the theory and practical components. Our experienced trainers are available for training assistance and site visits will be scheduled approximately every two to three months; during which time the student's training progress will be monitored and recorded.

We also conduct monthly classroom tutorials for those who can attend.

Students will be taken through selection of competencies upon enrolment, outlining specific units of study. Upon successful completion of all training requirements, students will be awarded the appropriate Nationally Recognised Certification and Record of Results.

// ELIGIBILITY

For the purposes of eligibility, Participants under this Agreement must meet the following criteria:

Eligible Participant means:

- (a) An Existing Worker; and
- (b) an Eligible Worker; or
- (c) an Unemployed Eligible Worker.

AND MUST BE:

- (a) an Australian or New Zealand citizen; or
- (b) a permanent resident of Australia; or
- (c) a refugee and humanitarian visa holder.

AND MUST:

- (a) permanently reside in Queensland; or
- (b) be permanently employed in Queensland.

An **Existing Worker** is a current Employee in the Building and Construction Industry who has a one month or more employment relationship with their Employer. The working relationship can be built up through full-time, part-time or casual employment or engagement as a contract worker.

An **Eligible Worker** has the same meaning as the Building and Construction Industry (Portable Long Services Leave) Act 1991 (Qld) as amended from time to time.

An **Unemployed Eligible Worker** is a person who has been unemployed for a period of not greater than 6 months that would otherwise meet the requirements of an eligible worker

NON eligible Participant under this Agreement are:

- (a) currently enrolled and participating in a Queensland secondary school program (excluding a school based Apprentice or Trainee);
- (b) a contracted trainer or assessor or existing worker of an RTO;
- (c) previously funded under this Program for three (3) Short Courses – Civil Construction in the same Contract Term;
- (d) funded by an Authority or such other source for delivery of the same Training being undertaken as part of this Program;
- (e) those Participants seeking Verification of Competency (or Determination of Competency) services under this Agreement; or
- (f) other individuals that do not meet Participant Eligibility as prescribed above.

// DOCUMENTATION REQUIRED FOR ELIGIBILITY

CSQ requires that the following documentation be collected on enrolment. These documents will be retained by Civil Train for the duration of the contract term and for an additional six years (from the contract end date)

- a copy of one of the following; birth certificate, extract of birth certificate' passport; visa; or coloured copy of their Green Medicare card; and
- a copy of one of the following; Queensland Driver's license; a telephone account; bank statement; a statement from a real estate agent; or any other formal documentation stating the participant's full name and current residential address; and
- evidence to verify participants meet the Existing and Eligible Worker criteria for employment in Building Construction Industry: for example letter from the employer; pay-slips, contract for work, separation certificate.